

# NOTICE TO CONTRACTORS

## CITY HALL HVAC SYSTEM UPGRADES

CF-01007 (04-08A)

CITY OF LOS ALTOS

SANTA CLARA COUNTY, CALIFORNIA

- Description of Work:** The City of Los Altos, Santa Clara County, California, invites sealed bids for furnishing labor, material and equipment required to complete the project in the particular locations, of the forms, sizes and dimensions and of the materials and to the lines and grades and at the elevations as shown and delineated upon the plans and specifications made therefore. The following information is presented to indicate the size of the project and no warrant is made or intended to final quantities:

The project includes upgrades to the existing building HVAC system including related demolition, electrical and structural work.

- Location of Work:** All of said work is to be done at City Hall located at 1 North San Antonio Road, Los Altos, CA and as shown in the contract documents.
- Contract Documents:** A copy of the plans and specifications shall be obtained from the office of the City Engineer, City Hall, 1 North San Antonio Road, Los Altos, California, 94022 for a non-refundable fee of \$60.00 or visit City website to download the PDF file(s) (<http://bids.losaltosca.gov>). Copies may also be inspected at the office of the City Engineer.
- Labor Compliance.** Pursuant to paragraph 7-1.01A, Labor Code Requirements, of the General Provisions in these specifications, Contractor is required to comply with California Labor Code Section 1770, et seq. This Code requires the Contractor to pay their workers based on prevailing wage rates established and issued by the Department of Industrial Relations, Division of Labor and Statistics and Research.

Pursuant to SB 854, all contractors or subcontractors bidding on public works projects must be registered with the Department of Industrial Relations (DIR). No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

- Pre-bid Site Review:** A mandatory pre-bid conference is scheduled for **10:00 AM, April 11, 2017**. Prospective bidders are directed to Section 2-1.03 of the Standard Specifications

regarding examination of the site of work. **Prospective bidders must attend and sign-in at the pre-bid conference to be considered responsive / responsible / bids.**

6. **Contractor's License:** The Contractor is required to have a Class B General Building Contractor license for this work. All bidders shall be licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code of the State of California to do the type of work contemplated in the project.
7. **Location of Bid Submittal and Date and Time of Opening:** Said sealed proposals shall be delivered to the City Engineer of said City on or before

*2:00 PM, Thursday, April 20, 2017*

at City Hall, 1 North San Antonio Road, Los Altos, CA. Proposals received will be publicly opened and read aloud at that time.

8. **Award of Contract:** Said bids will be presented to and considered by the City Council at a regularly scheduled meeting.
9. **Time of Completion of Work:** The work shall be completed and ready for full use within **One hundred and eighty (180) calendar days**, the first day of which shall be the date specified in the City Engineer's "Notice to Proceed".
10. **Rights of the City:** The City reserves the right to cancel the project, and to reject any or all bids if not satisfied as to the price for the work or the responsibility of the bidder. The City also reserves the right to waive any informalities according to law.
11. **Project Administration:** All questions relative to this project prior to the opening of bids shall be in writing and directed to the City Engineer, City of Los Altos, 1 North San Antonio Rd., Los Altos, CA, 94022.

Special direction is directed to Section 2 of the General Provisions for full directions as to bidding.

Dated: March 17, 2017

/s/ *Aida Fairman*  
*Associate Civil Engineer*