

NOTICE TO CONTRACTORS

GRANT PARK BUILDING RENOVATIONS PROJECT NUMBER CF-01034

CITY OF LOS ALTOS
SANTA CLARA COUNTY, CALIFORNIA

1. **Description of Work:** The City of Los Altos, Santa Clara County, California, invites sealed bids for furnishing labor, material and equipment required to complete the project in the particular locations, of the forms, sizes and dimensions and of the materials and to the lines and grades and at the elevations as shown and delineated upon the plans and specifications made therefor. The following information is presented to indicate the size of the project and no warranty is made or intended to final quantities:

The project generally includes providing an electrical service upgrade and providing electrical and HVAC system upgrades to the existing buildings.

2. **Location of Work:** 1575 Holt Avenue, Los Altos, CA 94024
3. **Contract Documents:** Bids must be submitted on the City's bid forms. A copy of the plans (half-size) and specifications may be obtained from the Project Manager at 97 Hillview Avenue, Los Altos, California, 94022 for a non-refundable fee of \$100 or visit City website to download the PDF file(s) (<http://bids.losaltosca.gov>). Copies may also be inspected at the Los Altos Community Center. To the extent required by Public Contract Code section 20103.7, the City will also make the Contract Documents available for review at one or more plan rooms.
4. **Labor Compliance.** Pursuant to paragraph 7-1.01A, Labor Code Requirements, of the General Provisions in these specifications, Contractor is required to comply with California Labor Code Section 1770, et seq. This Code requires the Contractor to pay their workers based on prevailing wage rates established and issued by the Department of Industrial Relations, Division of Labor and Statistics and Research.

Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors or subcontractors bidding on public works projects must be registered with the Department of Industrial Relations (DIR). No contractor or subcontractor may be listed on a bid proposal for a public works project unless registered with the Department of Industrial Relations [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

5. **Pre-bid Site Review:** A Mandatory Pre-Bid Conference and Site Walk will be held at **1575 Holt Avenue on October 09, 2024 at 1:00pm**. Each and every Bidder must attend the Pre-Bid Conference and Site Walk. Bids will not be accepted from any Bidder who did not attend the Pre-Bid Conference and Site Walk.
6. **Contractor's License:** The Contractor is required to have a Class-B General Building Contractor license for this work. All bidders shall be licensed under the provisions of Chapter 9, Division 3 of the Business and Professions Code of the State of California to do the type of work contemplated in the project.
7. **Bid Bond:** Bids must be accompanied by cash, a certified or cashier's check, or a Bid Bond in favor of the City in an amount not less than ten percent (10%) of the submitted Total Bid Price.
8. **Location of Bid Submittal and Date and Time of Opening:** Said sealed bids shall be delivered to the Project Manager of said City on or before

October 23, 2024; 3:30pm

at City Hall, 1 North San Antonio Road, Los Altos, California. Bids received will be publicly opened and read aloud at that time. Bids received after this time will be returned unopened. Bids shall be valid for sixty (60) calendar days after the Bid opening date.

9. **Payment & Performance Bonds:** The successful Bidder will be required to furnish the City with a Performance Bond and a Payment Bond, each equal to 100% of the successful Bid, prior to execution of the Contract. All bonds are to be secured from a surety that meets all of the State of California bonding requirements, as defined in Code of Civil Procedure Section 995.120, and is admitted by the State of California. The cost of said bonds shall be included in the Bid amount.
10. **Award of Contract:** Said bids will be presented to and considered by the City Council at a regularly scheduled meeting. The City shall award the Contract for the Project to the lowest responsive, responsible Bidder on the basis of the Total Base Bid. In the event of any discrepancy between extended and unit prices as set forth in the bidder's bid schedule (i.e., the bidder's extended price does not equal the unit price multiplied by the applicable quantity), the City shall use the unit price to recompute the extended price and bid totals accordingly, and the recomputed amounts shall be used as the basis of determining the lowest responsive, responsible bidder. In the event of a significant discrepancy between unit and extended prices, the City reserves the right in its sole and absolute discretion to reject the bid as nonresponsive.
11. **Time of Completion of Work:** The work shall be completed and ready for full use within **One hundred eighty (180) calendar days**, the first day of which shall be the date specified in the City Engineer's "Notice to Proceed".
12. **Substitution of Securities:** Pursuant to Public Contract Code section 22300, the successful Bidder may substitute certain securities for funds withheld by City to ensure performance under the Contract.

13. **Rights of the City:** The City reserves the right to cancel the project, and to reject any or all bids if not satisfied as to the price for the work or the responsibility of the bidder. The City also reserves the right to waive any informalities according to law.
14. **Project Administration:** All questions relative to this project prior to the opening of bids shall be in writing and directed to the Project Manager, City of Los Altos, 97 Hillview Avenue, Los Altos, CA 94022.

Special direction is directed to Section 2 of the General Provisions for full directions as to bidding.

Dated: **September 25, 2024**

/s/ *Scott Reeves*
Project Manager